



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 DECEMBER 2022 - 31 MARCH 2023**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Dwayne Johnson**  
**Chief Executive**

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Sandway Homes Limited- Business Plan Update	Stephan Van Arendsen stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081	7
Council Housing Business Plan	Alistair Malpas alistair.malpas@sefton.gov.uk, Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842	8
UK Shared Prosperity Fund	Stephen Watson stephen.watson@sefton.gov.uk	9
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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Integrated Employment Service</b> To seek approval to procure an integrated employment service.			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022 Decision due date for Cabinet changed from 03/11/2022 to 01/12/2022. Reason: Internal discussions on the proposal are ongoing			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Director of Social Care and Health			
Persons/Organisations to be Consulted	Procurement, Legal, Adult Social Care, Inward Investment & Employment, Clinical Commissioning Groups.			
Method(s) of Consultation	Stakeholder Meetings and via email.			
List of Background Documents to be Considered by Decision-maker	Integrated Employment Service			
Contact Officer(s) details	Angela Clintworth <a href="mailto:angela.clintworth@sefton.gov.uk">angela.clintworth@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Bootle Regeneration Strategy</b> Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022 Decision due date for Cabinet changed from 03/11/2022 to 01/12/2022. Reason: work is ongoing on the report and the outcome of LUF bidding process is still awaited			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sandway Homes Limited- Business Plan Update</b> This report will provide members with the annual Business Plan update for Sandway Homes Limited			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022 Decision due date for Cabinet changed from 03/11/2022 to 01/12/2022. Reason: work is continuing on the business plan information			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Sandway Homes Limited- Business Plan Update			
Contact Officer(s) details	Stephan Van Arendsen stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Council Housing Business Plan</b> The development of a robust and financially viable Business Case and Business Plan for Council Housing in Sefton. This Business case is intended to identify a programme of Council housing to bring forward future social housing & identify a series of recommendations for implementation by the Council to support a new Council Housing Programme			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022 Decision due date for Cabinet changed from 03/11/2022 to 01/12/2022. Reason: The programme timetable has been extended due to a delay in consultation over the summer			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Housing, Sandway Homes, Chief Officers from Finance, Economic Growth and officers from Housing, Planning & Finance have been consulted.			
Method(s) of Consultation	Internal consultation on the development of the business case has taken place, guided by our consultants Ark Ltd. Externally, Sandway Homes have also been consulted.			
List of Background Documents to be Considered by Decision-maker	Council Housing Business Plan			
Contact Officer(s) details	Alistair Malpas alistair.malpas@sefton.gov.uk, Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842			



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>UK Shared Prosperity Fund</b> Sefton's elements of the Liverpool City Region's Investment Plan for the UK Shared Prosperity Fund			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	There is a LCR-wide Local Partnership Group that has been the focus of consultation and engagement activity; Sefton MBC is represented on that group, as is Sefton CVS and representatives from a range of stakeholder groups. Sefton MBC has engaged and continues to engage separately with other stakeholders in Sefton on the subject, including Sefton CVS and other affected parties.			
Method(s) of Consultation	Meetings, briefings, emails			
List of Background Documents to be Considered by Decision-maker	UK Shared Prosperity Fund			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>The Strand Shopping Centre - Business Plan</b> Updated three-year business plan for the Strand Shopping Centre, Bootle			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Consultation and engagement is ongoing with a range of public and private sector stakeholders, with consultation on such items as the Area Action Plan and strategy for repurposing the Strand being integral to the business plan process.			
Method(s) of Consultation	Meetings, briefings, emails			
List of Background Documents to be Considered by Decision-maker	The Strand Shopping Centre - Business Plan			
Contact Officer(s) details	Stephen Watson <a href="mailto:stephen.watson@sefton.gov.uk">stephen.watson@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Hospitality Operations Limited - Business Plan</b> Updated Business Plan for Sefton Hospitality Operations Limited, a company wholly owned by Sefton Council			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Consultation has been with Board Members and officers with knowledge of the sector. External engagement has largely been by the company itself with customers and communities.			
Method(s) of Consultation	Meetings, briefings, emails			
List of Background Documents to be Considered by Decision-maker	Sefton Hospitality Operations Limited - business plan			
Contact Officer(s) details	Stephen Watson <a href="mailto:stephen.watson@sefton.gov.uk">stephen.watson@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Enterprise Arcade</b> To determine the Agreement to Lease with the preferred operator			
Decision Maker	Cabinet			
Decision Expected	5 Jan 2023 Decision due date for Cabinet changed from 03/11/2022 to 05/01/2023. Reason: details of the operator and lease require confirmation			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member Regeneration and Skills, Town Deal Board,			
Method(s) of Consultation	Meetings, emails and briefings			
List of Background Documents to be Considered by Decision-maker	Enterprise Arcade			
Contact Officer(s) details	Keith Molloy			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Emergency Temporary Accommodation Project</b> To seek approval of the Emergency Temporary Accommodation Project business case.			
Decision Maker	Cabinet			
Decision Expected	5 Jan 2023 Decision due date for Cabinet changed from 03/11/2022 to 05/01/2023. Reason: Work is continuing on the business case			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Cambridge; Church; Derby; Dukes; Kew; Linacre; Litherland; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Council Officers			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Emergency Temporary Accommodation Project			
Contact Officer(s) details	Allan Glennon allan.glennon@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sandbrook Way, Ainsdale - Acquisition and Development Brief</b> To note project progress and seek approval to a development brief to support the acquisition of properties, for potential compulsory purchase purposes (CPO)..			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Consultation to date has included Cabinet members, Ward Councillors and local groups.			
Method(s) of Consultation	As part of the Option Appraisal Process officers have formally consulted with Cabinet Members, Ward Councillors, and local interest groups.			
List of Background Documents to be Considered by Decision-maker	Sandbrook Way, Ainsdale - Acquisition and Development Brief			
Contact Officer(s) details	Steve Power <a href="mailto:steve.power@sefton.gov.uk">steve.power@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – December Update</b> Financial updates and Policy decisions relating to the Council’s Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial		Community Impact	
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – December Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Provision of Council Housing at Buckley Hill Lane, Netherton - Exempt Appendix</b> Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet  Cabinet			
Decision Expected	1 Dec 2022  Decision due date for Cabinet changed from 06/10/2022 to 01/12/2022. Reason: to finalise the terms and conditions for the proposed disposal			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Suzanne Rimmer <a href="mailto:suzanne.rimmer@sefton.gov.uk">suzanne.rimmer@sefton.gov.uk</a>  Lee Payne <a href="mailto:lee.payne@sefton.gov.uk">lee.payne@sefton.gov.uk</a> Tel: 0151 934 4842			



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Land at Foul Lane, Southport</b> To seek approval to the Heads of Terms for the proposed sale of land at Foul Lane, Southport.			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Norwood			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	SCIG - Strategic Capital Investment Group			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Land at Foul Lane, Southport			
Contact Officer(s) details	Suzanne Rimmer <a href="mailto:suzanne.rimmer@sefton.gov.uk">suzanne.rimmer@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sale of Ainsdale ATC and the Meadows Ainsdale</b> Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Suzanne Rimmer <a href="mailto:suzanne.rimmer@sefton.gov.uk">suzanne.rimmer@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – January Update</b> Financial updates and Policy decisions relating to the Council’s Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	5 Jan 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – January Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Council Tax Reduction Scheme, Council Tax Base 2023/24</b> The report will provide details of a review of the Council Tax Reduction Scheme for the current year 2022/23 and sets out recommendations for Sefton Council's Council Tax Reduction Scheme for 2023/24, and will also provide details of the Council Tax Base.			
Decision Maker	Cabinet Council			
Decision Expected	5 Jan 2023 19 Jan 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Precepting authorities, i.e. i.e. Merseyside Police and Crime Commissioner, Merseyside Fire and Rescue Service and the Liverpool City Region Combined Authority.			
Method(s) of Consultation	Details of the review of the Council Tax Reduction Scheme and recommendations for the Scheme for 2023/24, together with details of the Council Tax Base are provided to precepting authorities, i.e. Merseyside Police and Crime Commissioner, Merseyside Fire and Rescue Service and the Liverpool City Region Combined Authority.			
List of Background Documents to be Considered by Decision-maker	Council Tax Reduction Scheme, Council Tax Base 2023/24			
Contact Officer(s) details	Diane Turner diane.turner22@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – February Update</b> Financial updates and Policy decisions relating to the Council’s Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – February Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

